

दिनांक/Dated: 31st January, 2025

निजी सचिव के लिए आवेदन करने वाले आवेदकों के लिए सूचना

NOTICE TO THE APPLICANTS APPLIED FOR THE POST OF PRIVATE SECRETARY

विश्वविद्यालय ने विज्ञापन संख्या-झा.के.वि./एडीवीटी/2024-25/05 दिनांक-09 सितंबर, 2024 के माध्यम से **निजी सचिव [02- सामान्य]** पद के लिए आवेदन आमंत्रित किया था।

The University vide its Advt. No. CUJ/Advt./2024-25/05 dated 9th September, 2024 invited the application for the post of **Private Secretary [02-UR]**.

आवेदनों की स्क्रीनिंग समिति द्वारा जाँच की गई एवं आवेदकों की पात्रता स्थिति के संबंध में स्क्रीनिंग समिति की सिफारिशें नीचे **तालिका-I** में दी गई हैं।

The applications were scrutinized by a Screening Committee and the recommendations of the Screening Committee with regard to eligibility status of the applicants is given in **TABLE-I** below.

आवेदकों को सलाह दी जाती है कि वे अपना विवरण देख लें। यदि किसी अभ्यर्थी को अपनी पात्रता स्थिति के बारे में कोई आपत्ति/दावा हो तो उन्हें सलाह दी जाती है कि वे अपने दावे के समर्थन में आवश्यक दस्तावेजों के साथ 6 फरवरी, 2025 सांय 05:00 बजे तक ई-मेल आईडी non-teaching.recruitment@cuj.ac.in के माध्यम से विश्वविद्यालय के संज्ञान में लाएं।

Applicants are advised to go through their details. If any candidate has any objection/claim about his/her eligibility status, they are advised to bring the same to the notice of the University submitting necessary documents in support of their claim to non-teaching.recruitment@cuj.ac.in latest by 6th February, 2025, 5:00 p.m.

6 फरवरी, 2025 सांय 05 बजे के पश्चात् सुधार और/या संशोधन हेतु कोई भी अनुरोध पर विचार नहीं किया जाएगा।

No request for corrections and/ or improvement shall be entertained after **6th February, 2025, 5:00 p.m.**

कुलसचिव/ REGISTRAR

TABLE-IList of Eligible/ Not Eligible candidates for the posts of **Private Secretary [02-UR category]**Advt. No. CUJ/Advt./2024-25/05 dated 9thSeptember, 2024**LIST OF ELIGIBLE / NOT ELIGIBLE APPLICANTS/ DOCUMENTS REQUIRED****ELIGIBLE APPLICANTS**

| Sl. No. | Form No |
|----------------|--|
| 1 | CJN1015 |
| 2 | CJN1022 |
| 3 | CJN10340 |
| 4 | CJN1134 |
| 5 | CJN1703 |
| 6 | CJN3683 |
| 7 | CJN4370 |
| 8 | CJN4687 |
| 9 | CJN4803 |
| 10 | CJN4894 |
| 11 | CJN5370 |
| 12 | CJN6518 |
| 13 | CJN6688 |
| 14 | CJN6756 |
| 15 | CJN700 |
| 16 | CJN7289 |
| 17 | CJN7320 |
| 18 | CJN7873/ CJN7764 (Same candidate) |
| 19 | CJN9104 |

NOT ELIGIBLE APPLICANTS

| Sl. No. | Form No | Remarks |
|----------------|----------------|--------------------------------------|
| 1 | CJN10134 | No Experience |
| 2 | CJN10143 | No Experience |
| 3 | CJN10222 | No Experience |
| 4 | CJN1298 | Over Age |
| 5 | CJN1319 | Due to over Age |
| 6 | CJN1479 | No Experience |
| 7 | CJN1975 | No relevant Experience |
| 8 | CJN1980 | No Experience |
| 9 | CJN1998 | No relevant Experience |
| 10 | CJN2064 | Not in relevant pay scale |
| 11 | CJN2123 | Less Experience as per advertisement |
| 12 | CJN2376 | No Experience |
| 13 | CJN2475 | No Experience |
| 14 | CJN2746 | No relevant Experience |
| 15 | CJN3623 | No Experience |
| 16 | CJN4398 | No work Experience |
| 17 | CJN6414 | No work Experience |
| 18 | CJN6510 | Less Experience |
| 19 | CJN6702 | Over Age |
| 20 | CJN6719 | Less Experience |
| 21 | CJN6742 | No work Experience |
| 22 | CJN6995 | No work Experience |
| 23 | CJN7221 | No work Experience |

| | | |
|----|---------|------------------------|
| 24 | CJN7253 | No relevant Experience |
| 25 | CJN7832 | No work Experience |
| 26 | CJN7892 | Over Age |
| 27 | CJN8045 | No relevant Experience |
| 28 | CJN8431 | Less Experience |
| 29 | CJN8867 | No work Experience |
| 30 | CJN8969 | No work Experience |
| 31 | CJN9170 | No work Experience |
| 32 | CJN9523 | No work Experience |
| 33 | CJN9824 | No work Experience |
| 34 | CJN9901 | No work Experience |
| 35 | CJN9924 | No relevant Experience |

DOCUMENTS REQUIRED

| Sl. No. | Form No | Remarks |
|----------------|----------------|--|
| 1 | CJN1852 | Required: Experience Certificate |
| 2 | CJN2065 | Required: 1. Experience Certificate 2. NOC |
| 3 | CJN2658 | Required: NOC |
| 4 | CJN2959 | Required: NOC (Mentioning Pay Level) |
| 5 | CJN3300 | Required: Experience Certificate |
| 6 | CJN5940 | Required: 1. Experience Certificate 2. NOC |
| 7 | CJN6478 | Required: 1. Experience Certificate 2. NOC |
| 8 | CJN8897 | Required: 1. NOC 2. Experience Certificate |
